

Research Grant Application 2025



1. **Applicant(s) information**

*Please include all applicants and add additional rows if needed.*

|  |
| --- |
| **Lead applicant** |
| Full Name: |
|  |
| Position/Appointment: |
|  |
| Department/Institution: |
|  |

|  |
| --- |
| **Co-applicants** |
| Full Name: |
|  |
| Position/Appointment: |
|  |
| Department/Institution: |
|  |
| Full Name: |
|  |
| Position/Appointment: |
|  |
| Department/Institution: |
|  |
| Full Name: |
|  |
| Position/Appointment: |
|  |
| Department/Institution: |
|  |

1. **Details of the institution(s) accommodating the project:**

*Please add additional rows if needed.*

|  |
| --- |
| Address: |
|  |
| Telephone Number: |
|  |
| Email: |
|  |

1. **Title of project**

|  |
| --- |
|  |

1. **Scientific abstract of research (in not more than 150 words)**

|  |
| --- |
|  |

1. **Lay title of research**

|  |
| --- |
|  |

1. **Plain English lay summary of research *(in not more than 150 words)***

|  |
| --- |
|  |

1. **Proposed start date and duration of project *(max. 24 months)***

|  |  |
| --- | --- |
| Start date: |  |
| Duration (months): |  |

1. **Summary of funding requested *(max. £100,000)***

Please insert amount under each heading.

|  |  |
| --- | --- |
| Salaries |  |
| Non-staff costs: |  |
| Apparatus |  |

1. **Total cost of application**

TOTAL:

1. **Detailed breakdown of funding requested**

|  |
| --- |
| Salaries  *(including employer’s on-costs, for appointed/to be appointed employees and their position)* |
|  |
| Animal work |
|  |
| Details of all materials and consumables required |
|  |
| Technical support |
|  |
| Apparatus  *(details of any essential apparatus or other non-recurrent expenses requested to support the project)* |

|  |
| --- |
|  |
| Other costs  *(e.g. Patient and Public Involvement costs, Open Access publication fees for dissemination)* |
|  |

1. **Alternative applications**

|  |  |
| --- | --- |
| Is a similar application being submitted elsewhere? | Yes/No  *(delete as appropriate)* |
| If YES, to what organisation(s) and when is a decision expected? | |
|  | |

1. **Ethical considerations**

|  |  |
| --- | --- |
| Does this project require Research Ethics Committee approval and/or an animal license?  *(please note that the approval/license must cover the full term of the grant)* | Yes/No *(delete as appropriate)* |
| If YES, the lead applicant will need to provide the Ethical Approval Letter before funding is released. | |

1. **Research Sponsorship**

|  |
| --- |
| Please specify the organisation acting as Research Sponsor for this project: |
|  |

1. **Declaration**

I/we have read a copy of the Sjögren’s UK Research Policy, available on the Sjögren’s UK website, and the Terms and Conditions included therein before making this application and I/we understand and agree that my/our application is subject to the requirements and conditions contained therein and that in accepting any offer of a grant which is made by Sjögren’s UK I/we will be accepting and agreeing to be bound by them. I/we also understand that no alteration or waiver of those conditions can occur without written approval from the charity.

I/we agree that the personal data relating to me/us shown on this form, or otherwise made known to Sjögren’s UK for the purposes of a grant or grants by it, may be recorded by Sjögren’s UK and used by it for the purposes of evaluating, monitoring and administering any such grant and for reference in connection with it and passed by it to individuals and/or organisations consulted by Sjögren’s UK when assessing and monitoring grants and to the independent examiners of Sjögren’s UK.

1. **Applicants**

|  |  |  |
| --- | --- | --- |
| Name | Signature | Date |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

I confirm on behalf of my institution that in signing and supporting this application, I am making a declaration in the same terms as the applicant(s) him(her)self as a proposed grant holder and I also confirm that I have the accommodation and facilities in my department necessary for the grant project and that, unless applied for here, the salary of the applicant/principal or investigator is guaranteed during the term of the grant.

**Director of R&I / Head of academic department approval**

|  |  |  |  |
| --- | --- | --- | --- |
| Name and job title | Institution | Signature | Date |
|  |  |  |  |

I confirm on behalf of my institution that I have read and accept the conditions under which grants are awarded and that the salary details given are correct and include a provision for nationally agreed pay awards.

**Finance Officer approval**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Institution | Signature | Date |
|  |  |  |  |

1. **Grant administration contact**

|  |  |
| --- | --- |
| Name and job title |  |
| Institution Address |  |
|  |  |
| Telephone |  |
| Email |  |

1. **Submission instructions**

**See next page for application requirements.**

**The completed application should be sent electronically to:** [**office@sjogrensuk.org**](mailto:office@sjogrensuk.org)

**The closing date is 31st July 2025**.

1. **Instructions for Applicants**

Applicants should adhere to the following application guidance:

* + Typed single-spaced, on no more than six sides of A4, including this page
  + Margins should be 1 inch
  + Use a ‘sans serif’ style font *(e.g. Arial),* size 12 points or larger

The application document should include the following sections in order:

1. Title
2. Background Information
3. Research Proposal *(Aims and Purpose, Plan of Investigation, Public and Patient Involvement, Dissemination)*
4. The justification for the support requested and how it contributes to the aims of Sjögren’s UK to:
   1. Extend our knowledge of the causes or mechanism of Sjögren’s disease
   2. Identify avenues for future research
   3. Develop new therapies for Sjögren’s disease patients
   4. Has other direct health benefits for patients with Sjögren’s disease
5. Scientific references
6. Gantt chart outlining project timelines and key milestones.
7. **Curriculum Vitae (CV) of applicant(s)**

Please use a separate sheet for each applicant *(max. two pages per applicant)* and include:

* + Full name
  + Degree details – subject, class, university and graduation date
  + Current post *(if personal support is requested, please give present source of funding)*
  + Summary of previous posts *(with dates)*
  + A list of all grants currently held *(funding body, grant holders, project title, start and end dates and total sum awarded)*
  + A list of your most important research publications *(up to a maximum of 10)*

1. **Curriculum Vitae CVs of proposed research staff**

Attach separate sheets for each proposed research staff member and include:

* + Full name
  + Qualifications
  + Current post *(please give source(s) of funding)*
  + Summary of previous posts *(with dates)*
  + A list of your most important research publications *(up to a maximum of 10)*

END of application